

**Minutes of Directors and Officers Meeting**

**Of**

**Millwood Plantation**

**Property Owners' Association Inc.**

A regular meeting was held on March 22, 2020 at the Manor Community Center, Manor, Georgia. Members of the Board in attendance were Frank Bartanowitz, Casey Jeffers, Les Peterson, Heather Simmons, and Zyn Yarborough. Billy

The meeting was called to order by Billy Smith at 8:00 am.

Les reported that no reply has been received from Casey regarding his inquiry on outstanding assessments. Les will email her again to follow up.

Les moved that a courtesy letter be sent to landowners, with the exception of Lot 156, with newly overdue accounts stating that late fees will be waived if payment is received before 10-day letters go out. Seconded by Heather and unanimously approved.

Discussed purchase of a motor grader. Zyn will oversee researching equipment. He suggested looking for a used motor grader, in good condition, with a 14ft blade and air conditioning. All agreed to these specifications.

Zyn moved that a grader be purchased, not to exceed \$35,000 pending vote by board to approve the chosen piece of machinery. Seconded by Frank and unanimously approved.

Les motioned to terminate Danny Thrift's grading contract with 90 days' notice. Effective June 20, 2020. Casey seconded the motion and it was unanimously approved.

Les moved that we approve the mowing Contract with Buster Jeffers and notify Danny Thrift that his mowing contract will end in 90 days. Effective June 20, 2020. Seconded by Frank and unanimously approved.

Other discussion included the following: obtaining a POA account debit card for Billy; signing a new corporate resolution for banking purposes; POA taxes to be filed by Carmel Jackson, CPA; grader purchase.

There being on further business to come before the meeting, upon motion duly made, seconded and unanimously carried, it was adjourned at 9:45 am.

3/22/20  
Date of Approval

Heather Simmons  
Heather Simmons, Secretary